



# Moon Hall College

and

## Burys Court School

Flanchford Road, Leigh, Reigate, Surrey RH2 8RE

Tel: 01306 611372 Fax: 01306 611037

[www.moonhallcollege.co.uk](http://www.moonhallcollege.co.uk) & [www.buryscourtschool.co.uk](http://www.buryscourtschool.co.uk)

### **Briefing and summary job description for the position of maternity cover for IT Teacher (Head of IT) at Moon Hall College**

#### **Background**

Moon Hall Schools Educational Trust operates two schools: Moon Hall School at Holmbury St Mary and Moon Hall College and Burys Court at Leigh. The objective of the Trust is to focus primarily on the provision of education for dyslexic children within a mainstream school type of environment. A high proportion of the school's pupils are dyslexic to some degree. Classes are small and support in class is provided where it is needed.

In 2005, the Trust acquired Burys Court (then a prep school up to age 11). The junior classes to Year 6 have retained the name Burys Court School and the children then move into Moon Hall College (College 1) at Year 7. The College now has about 60 pupils and there are approximately 100 pupils on site.

We teach the mainstream curriculum in small classes and groups. We focus on the provision of individual support and help for each child in all aspects of the curriculum as necessary and we are achieving very satisfactory results with children who came to us having failed at other schools.

Burys Court is about 4 miles from Reigate and Redhill and 6 miles from Dorking. It stands in about 12 acres of grounds which include games pitches, gardens and woods in which the children can play under supervision. We provide a pleasant friendly environment in a school in which optimism, enthusiasm and mutual support are key characteristics.

#### **The Role**

We need a full time IT teacher for the pupils in College (Years 7 to 11) to cover the period our current teacher is away on maternity leave until Easter or possibly the end of this academic year. This is to replace the original appointee who unexpectedly has to move abroad with her family.

#### **Personal characteristics**

- Qualified to teach IT with an interest and experience in teaching the subject to dyslexic children.
- A recognition that
  - teaching is a vocation

*Moon Hall College and Burys Court is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post including checks with past employers and the Criminal Records Bureau.*

- teaching disadvantaged children requires a whole hearted commitment to adding value to their educational experience
- a new and developing school may need more in terms of commitment than a well-established one but success will be commensurately more rewarding.
- An ability to maintain pupil discipline and respect within a happy environment.
- A good sense of humour, an energetic and optimistic approach, a “can do” attitude to problems and a pioneering spirit.
- A belief that a happy school is the basis for a good school.

## **Applications**

Applicants are asked to complete the school’s Application Form provided and to submit it together with a copy of a personal cv and a letter. The letter should give the reasons for applying for and interest in the position and demonstrate, using examples, your suitability for it.